	GBA-Reg Exhibit A		
		For Office Use:	
CYPRESS 🖚 FAIRBANKS		PIR. #	
INDEPENDENT SCHO		· · · · · · · · · · · · · · · · · · ·	
LEARN • EMPOWER • ACHIEVE • DREAM		Date:	
REQUEST FOR PUBLIC RECORDS			
Phone: 281-807-8660 Fax: 281-517-2125			
Email: legalservices@cfisd.net			
Requestor's Name	Ph. #	Fax #	
•			
Name of Business	Email Address		
Address (P.O. Box, Street, etc.)	City	State Zip	
Description of Information:			
(PLEASE PRINT)			
Please sort by: (Ex. campus, alphabetical, etc.)			
Requested By:			
Requestor's Signature	Date		
Format	# of conice life	em/Unit Price	
Excel Database		o additional charge	
CD		2 \$ 1.00 ea.	
DVD		2 \$ 3.00 ea.	
Copies/Printout		2 \$.10 cents/page	
Mailing Labels		2 \$.06 cents/page	
Mailing Fee		U.S. Postal Rates apply	
Inspection Only			
Personnel Charges			
-Programming	@ \$28.50 per hour		
-Other Personnel/Labor		@ \$15.00 per hour	
-Computer Time	@ \$1.50 per minute CPU or \$2.20 per clock hour Client/Server time		
-Overhead charge	@ 20% of Personnel/Labor Charges		

Cash, money order or check (made payable to CFISD) or credit card (with 3% fee added) will be accepted as payment.

Directory Information: If directory information for either students or employees is requested, only information for parties that have consented to disclosure will be provided. Pursuant to CFISD policy FL (Local), automated student directory information may include the following: name, address, photograph, month and year of birth, schools attended, grade level, dates of attendance, degrees and honors. Additional items available include participation in officially recognized activities and sports, and weight and height of members of athletic teams.